

**EAST AYRSHIRE COUNCIL****COMMERCIAL OPERATIONS COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 30 APRIL 1996 AT 1000 HOURS IN  
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Jim O'Neill, Gordon McCredie, Drew McIntyre, Provost Robert Stirling, Councillors Alan Campbell, Kathleen Hall, John Knapp, David Sneller, Jimmy Carmichael, Robert Taylor and Eric Jackson.

**ATTENDING:** David Montgomery, Chief Executive; Des Tierney, Director of Commercial Operations; Bill McKenzie, Senior Depute Director of Commercial Operations; Robin Gourlay and Charles McIvor, Depute Directors of Commercial Operations; Stuart Gillen and Robert Pollock, Operations Managers; Graham Kerr, Public Relations Officer; and Jennifer Morrison and James Lally, Administrative Officers.

**APOLOGIES:** Councillors John Smith and Tommy Farrell.

**CHAIR:** Councillor Jim O'Neill, Chair.

**PREPARING TO WIN - A STRATEGY FOR SUCCESS IN THE CCT PROCESS**

1. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations outlining a strategy for preparing all employees in the Department of Commercial Operations for the re-introduction of CCT.

The report outlined the main themes of the campaign, the methods which would be used and proposed a form of organisation to take the campaign forward.

It was agreed:

- (i) to approve the strategy outlined in the report; and
- (ii) to otherwise note the report.

**MANAGEMENT PROGRESS REPORTS**

2. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations regarding the progress on a range of Management issues being addressed within sections of the Department.

It was agreed:

- (i) to note the report; and
- (ii) that following a point raised by Councillor Sneller, the Director of Commercial Operations advise relevant local Members where there were any changes to grass cutting specifications in their Wards, once the matter had been brought before the next Sectional JCC Meetings.

### **VEHICLE MAINTENANCE - WEST OF SCOTLAND WATER AUTHORITY**

3. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations advising the Committee:
- (i) of the agreement which had been reached with the West of Scotland Water Authority for the provision of transport maintenance services; and
  - (ii) that the contract was for a period of 2 years and was based on existing Strathclyde Regional Council re-charge rates for the initial 6 month period.

It was agreed to the continuation of the contract and to authorise appropriate Officers to pursue a mutual agreement on re-charge rates which would be applicable after the initial 6 month period.

### **HEALTH AND SAFETY INTERIM ARRANGEMENTS**

4. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations in respect of the arrangements being made to ensure the continuing Health, Safety and Welfare of Commercial Operations employees and non-employees to whom a duty of care was owed.

It was agreed to approve the courses of action already taken by the Director of Commercial Operations to form Safety Committees and to provide a Departmental Safety Policy.

### **RECRUITMENT OF BUILDING AND WORKS APPRENTICES 1996**

5. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations providing details of the Council's apprentice recruitment requirements for 1996.

It was agreed:

- (i) to approve the early recruitment of thirteen apprentices consisting of four Joiners, three Plumbers, three Electricians, two Painters and one Slater; and
- (ii) that as one present East Ayrshire apprentice had recently been awarded the top apprentice by Strathclyde Regional Council, that it be remitted to the Director of Commercial Operations to determine how this achievement could be marked by East Ayrshire Council.

### **GARDEN MAINTENANCE - PROGRESS REPORT (Item 4, Page 738)**

6. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations on the extension of the garden maintenance scheme to include the former Kilmarnock & Loudoun area of East Ayrshire, which would be delivered by the Department of Commercial Operations for the Department of Housing.

It was agreed:

- (i) to note that the eligibility criteria proposed in respect of the scheme had not yet been finalised and might be subject to minor amendment;
- (ii) to note that the specification for this work applied to financial year 1996/97;

- (iii) otherwise to note the progress towards the implementation of a garden scheme; and
- (iv) that the Director of Commercial Operations submit a further report following the implementation of the scheme.

### **MEMBER/OFFICER WORKING GROUPS**

7. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations providing an up-date on the development of the Member/Officer Working Groups which would be addressing a number of strategic management service delivery issues.

It was agreed:

- (i) to complete the invites to the remaining part of the Working Group Structure, by including the Trade Unions and any other staff deemed appropriate which might include Officers of client groups; and
- (ii) to otherwise note the contents of the report.

### **CORPORATE LIVERY - PROGRESS REPORT**

8. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations on the progress in arranging, in consultation with the workforce, the design, selection and implementation of corporate livery and protective clothing.

It was agreed:

- (i) to note the progress in relation to these areas of work;
- (ii) to approve the temporary arrangements in respect of the purchase of protective clothing, workwear and badges in compatible colours pending final designs being available, ordered and produced later this year; and
- (iii) to note that a further progress report would be submitted to a future meeting.

### **CLEANSING VEHICLE REPLACEMENT PROGRAMME**

9. There was submitted a report dated 16 April 1996 (circulated) by the Director of Commercial Operations regarding a full review undertaken into the vehicle resources available to the Cleansing DSO.

Noted that in relation to Item 3 of the report, the number "26" should be substituted for the number "16" which had been printed in error.

Councillor McCredie seconded by Councillor Campbell moved to delay the purchase of two larger capacity refuse collection vehicles (to replace three smaller vehicles over 10 years old) because of the possible effect on employee levels and pending receipt of further information on the Council's recycling policy.

Councillor O'Neill seconded by Councillor Carmichael moved as an amendment the recommendation contained in the Director of Commercial Operations report to arrange in the short term an operational lease for two larger capacity refuse collection vehicles to replace the existing three vehicles.

On a division by a show of hands the amendment was carried by 8 votes to 3.

The report was otherwise noted.

The meeting terminated at 1035 hours.